



# Developer Fee Program Office

## Payment Updates

### NOTE:

If your project is located within the City of Los Angeles, the Los Angeles Department of Building and Safety (LADBS) will automatically collect school impact fees as part of your building permit payment.

## Methods of Payment

### Check

Payments may be made by check (personal or business), cashier's check, or money order.

Payable to LAUSD

### Credit and Debit Card



Payments may be made by credit or debit card. A processing fee of 3% will be added to your total fee to process the payment.

## Required Forms

### Payment by Check or Money Order

1. Certification of Payment form\*
2. Acknowledgment of 90-Day Refund/Protest\*\*

### Payment by Credit or Debit Card

1. Certification of Payment form\*
2. Acknowledgment of 90-Day Refund/Protest\*\*
3. Card Authorization form\*\*

\*Request from your city building & safety office

\*\*Available on the Developer Fee Program Office website

## How to Pay

### In Person

Contact the Developer Fee Program Office to schedule an appointment to pay in person with a check or credit/debit card.

Los Angeles Unified School District  
Developer Fee Program Office  
333 S. Beaudry Ave, 27th Floor  
Los Angeles, CA 90017

### Mail


Payments may be made by check or credit/debit card (with Card Authorization form) and sent by U.S. mail to:

Los Angeles Unified School District  
Developer Fee Program Office  
P. O. Box 513307  
Los Angeles, CA 90051

### Online - COMING SOON

Payments may be made on the Developer Fee Program Office online portal with a credit/debit card, with eCheck functionality coming soon. To do so, create an online account and send the completed Certification of Payment form to [developerfee@lausd.net](mailto:developerfee@lausd.net).



 (213) 241-6266

 [developerfee@lausd.net](mailto:developerfee@lausd.net)

 [lausd.org/page/14335](http://lausd.org/page/14335)